Subject
Budget Transfers
Department
Office of Management & Budget
Budget Director
Department Deputy
Robert Conroy
1 Dille

Proposed Legislative	e Action			
To	Date	Approval	Info	Other
Assgn Comm	<u> </u>			
Rules Comm				
Full Leg				

Internal A	pprovals		
Date &	Approval	Date &	Approval
Initials		Initials	1
	Dept. Head	117/15(2	Counsel to C.E.
in	Budget	1 700	County Atty.
16/17/0	Govt. Relations	@ 6/17/6	County Exec.

<u>Purpose</u>: To modify certain departmental budgets as per attached resolution and back-up materials.

<u>Discussion</u>: This proposed Budget Transfer resolution covers the following board transfer, the back-up memorandum for which is annexed hereto according to the following index:

### a) **Board Transfer No. 027**: [BTCW15000027]

	CODE	DESCRIPTION	<u>AMOUNT</u>
<u>FROM</u>	CJGRT7200FSA - X4 - AB10F	Police Department – Fringe Benefits	\$12,677
	TOTAL		\$12,677
<u>TO</u>	CJGRT7200FSA – X4 – AA97Z	Police Department - Salaries	\$12,677
	TOTAL		\$12,677

This item transfers \$12,677 of funding within the Police Department's Crime Victim Assistance Grant from Fringe Benefits to Salaries for purposes of optimizing the use of unused funds.

<u>Impact on Funding</u>: These transfers have no impact on the overall budget as it represents the transfer of existing funds between departments, object codes and/or responsibility centers within the same department or grant.

Recommendation: Approve Resolution.

CLERK OF THE STATE OF MACHINE CHARLES LAND COUNTY AND AND COUNTY AND AND COUNTY AND COUN

### RESOLUTION NO. - 2015

A RESOLUTION to authorize the transfer of appropriations heretofore made within the budget for the year 2015.

WHEREAS, the County Executive, by communication dated July 17, 2015, addressed to the County Legislature, has advised that a transfer of appropriations heretofore made has been requested in order to provide funds to meet certain expenditures authorized within the budget for the year 2015; and

WHEREAS, this transfer has been reviewed and approved by the Office of Management and Budget and the Office of the County Executive; and

WHEREAS, the said transfer is known as BT-27 as follows:

APPROVED AS TO FORM

### **BOARD TRANSFER NO. 27**

	CODE	<u>DESCRIPTION</u>	<u>AMOUNT</u>
FROM	CJGRT7200FSA – X4 – AB	Police Department – Fringe Benefits	\$12,677
	Total		\$12,677
<u>TO</u>	CJGRT7200FSA – X4 – AA	Police Department – Salaries	\$12,677
	Total		\$12,677

and

WHEREAS, the said transfer of appropriations is recommended by the County Executive in said communication and is within the scope of Section 307 of the County Government Law of Nassau County; now, therefore, be it

RESOLVED, that the County Legislature does hereby authorize the said transfer of appropriations heretofore made within the budget for the year 2015, as hereinabove set forth; and be it further

RESOLVED that this resolution may be modified to allow for the correction of any mathematical and/or typographical errors subsequent to any approval and adoption of said resolution without the necessity for a vote to be taken by the County Legislature or by the members of any Standing Committee of said Legislature if said resolution is passed by the affirmative vote of a majority of said Legislature; and be it further

RESOLVED, that it is hereby determined, pursuant to the provisions of the State Environmental Quality Review Act, 8 N.Y.E.C.L. Section 0101 et seq. and its implementing regulations, Part 617 of 6 N.Y.C.R.R., and Section 1611 of the County Government Law of Nassau County, that this budget transfer is a "Type II" Action within the meaning of Section 617.5(c)(20) of 6 N.Y.C.R.R. ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment"), and, accordingly, is a class of actions which does not have a significant effect on the environment; and no further review is required.



### County of Nassau Inter-Departmental Memo

To:

Clerk of the County Legislature

From:

**County Attorney** 

Date:

July 17, 2015

Subject:

RESOLUTION - ORIG. DEPT - Management and Budget

A RESOLUTION to authorize the transfer of appropriations heretofore made within the budget for the year 2015.

The above-described document attached hereto is forwarded for your review and approval and subsequent transmittal to the County Legislature for inclusion upon its calendar.

CARNELL T. FOSKEY

County Attorney

Samantha A. Goetz

Deputy County Attorney

Appeals and Opinions Bureau

James LaRusso Law Assistant Temp

Attachments

### EDWARD P. MANGANO County Executive



### COUNTY OF NASSAU OFFICE OF THE NASSAU COUNTY EXECUTIVE 1550 Franklin Avenue Mineola, New York 11501

### RECOMMENDATION OF COUNTY EXECUTIVE FOR TRANSFER OF APPROPRIATIONS HERETOFORE MADE WITHIN THE BUDGET FOR THE YEAR 2015

July 17, 2015

COUNTY LEGISLATURE
NASSAU COUNTY
THEODORE ROOSEVELT EXECUTIVE & LEGISLATIVE BUILDING
1550 FRANKLIN AVENUE
MINEOLA, NEW YORK

### HONORABLE MEMBERS:

A transfer of appropriations heretofore made has been requested in order to provide funds to meet certain expenditures authorized with the budget for the year 2015. This transfer has been reviewed with the Office of Management and Budget.

The said transfer is known as BT-27.

Therefore, and pursuant to Section 307 of the County Government Law of Nassau County, I recommend that you adopt a resolution authorizing the said transfer of appropriations heretofore made with the budget for the year 2015.

Very truly yours,

EDWARD P. MANGANO

County Executive

Nassau County

### NIFS PRODUCTION SYSTEM DOCUMENT HEADER

07/16/2015 2:36 PM

DOCUMENT CATEGORY : BT BOARD TRANSFERS (BT)

: COTE, WILLIAM 1-5735 ENTERED BY

DOCUMENT NUMBER : BTCW15000027
INPUT PERIOD (MM YYYY) : 07 2015 JULY INITIATING DEPT : BU RIMS CODE : VENDOR NUMBER / SUFFIX APPROVAL TYPE : 01

VENDOR NAME

VENDOR ADDRESS

COUNTRY

ALPHA VENDOR BANK NUMBER TREAS NO

SINGLE CHECK DUE DATE

25,354.00 **CURRENCY CODE** DOCUMENT AMOUNT NUMBER OF LINES RESPONSIBLE UNIT:

TRANSACTION CODE HASH

NOTEPAD (Y OR N) : N TERMS

POSTING/EDIT ERRORS F1-HELP F6-DTL ENTRY

F7-VIEW DOC F10-SAVE F12-ADL FCTNS GO14 - RECORD FOUND

### NIFS PRODUCTION SYSTEM OTHER DOCUMENTS

07/16/2015 2:29 PM

DOCUMENT : BTCW15000027 - 01 INPUT PER : 07 2015 AMT :

25,354.00

: 025 INCREASE APPROPS- BOARD TRANSFER/SUPPLEMENTAL TRANS CODE DOCUMENT REF

INVDT:

TRANS DESC. : BUDGET AMENDMENT TO OPTIMIZE UNUSED FUNDS

12,677.00 TRANS NET AMT : A CRIME VICTM ASSISTNCE CTR TRANS AMOUNT INDEX : CJGRT7200FSA

SUBOBJECT AA97Z APPROPRIATION TRANSFER IN

UCODE/ORD#/DRC GRANT

GRANT DETAIL : X4 TITLE NOT ON FILE PROJECT

PROJECT DETAIL GL ACCOUNT SUBSIDIARY

VENDOR BANK NUMBER TREAS NO: START/END:

FINANCIAL ERRORS:

F1-HELP F4-PRIOR F5-NEXT F7-VIEW DOC F10-SAVE

GOO8 - NEXT RECORD DISPLAYED

### NIFS PRODUCTION SYSTEM OTHER DOCUMENTS

07/16/2015 2:36 PM

INVDT:

**DOCUMENT**: BTCW15000027 - 02 INPUT PER: 07 2015  $\mathsf{AMT}$ :

25,354.00

: 026 DECREASE IN APPROPS - BOARD TRANSFER TRANS CODE

DOCUMENT REF

: BUDGET AMENDMENT TO OPTIMIZE UNUSED FUNDS TRANS DESC.

12,677.00 TRANS NET AMT: TRANS AMOUNT CJGRT7200FSA CRIME VICTM ASSISTNCE CTR

INDEX

SUBOBJECT AB10F FRINGE BENEFITS

UCODE/ORD#/DRC **GRANT** 

: X4 GRANT DETAIL TITLE NOT ON FILE

PROJECT PROJECT DETAIL GL ACCOUNT

SUBSIDIARY **VENDOR** 

BANK NUMBER TREAS NO: START/END:

FINANCIAL ERRORS:

F1-HELP F4-PRIOR F5-NEXT F10-SAVE

F7-VIEW DOC

GOO8 - NEXT RECORD DISPLAYED



### County of Nassau Inter-Departmental Memo

To:

Roseann D'Alleva, Director of Management & Budget

From:

Patricia Chave – Crime Victim Assistance Grant

Date:

July 16, 2015

Subject:

Transfer of Funds

Please prepare a transfer of funds within the Crime Victim Assistance Grant from the Fringe (AB) budget line to the Salaries (AA) budget line in order to optimize the usage of unused funds.

FROM: CJGRT7200FSA X4

AB10F

\$12,677

TO: CJGRT7200FSA X4

AA972

\$12,677

Sincerely,

Patti Chave

### **Budget Amendment Request Form**

(A narrative justification for each category change must be attached along with revised budget pages reflecting the proposed changes.)

PROJECT NAME: Nassair County Crime Vi	etims Assistance Program		
CONTRACTOR SFS PAYEE NAME:	Nassau County on behal	f of the County Executive	
CONTRACT PERIOD: From:	10/1	/2014	
To:	9/30	/2015	
BUDGET AMENDMENT		ONE TIME \$1,000 RULE	
CATEGORY OF EXPENSE	original budget	CHANGE +OR-	REVISED BUDGET
1. PERSONAL SERVICES	No. of the second		
a) Salary	\$ 84,015,05	\$+12 <i>(</i> ታቸ7	\$ 98,692,05
b) Fringe	\$ 36,906,00.	\$ -12 LH7	\$ 24,229,00
SUBTOTAL	8 12Z 9Z(0S)	<b>1</b>	s=422,921,0 <del>5</del> 4
2. NON-PERSONAL SERVICES			
a) Contractual Services	-	\$ 6	5
b) Travel & Training	\$ 2,000 -	\$	\$ 2,000 -
c) Equipment & Furniture	s -	<b>3</b>	\$
d) Space/Property & Utilities	-	1.0000000000000000000000000000000000000	\$ -
e) Operating Expenses	\$ 5068.60 -	3	\$ 5068.60 ·
f) Other	\$	\$	\$
SUBTOTAL	s 1,009,00	<b>S</b> : 10 (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	: 7,068,60
TOTAL	s 129,989 66.	S	<u>: 129,989 ̀</u>
TWO AGENCY SIGNATURES REQUIRED:	FOR OVS USE ONLY		
(Program Representative Signature) (Date)  Chief Leputy (Numby Exec.  (Title)  (Fiscal Representative Signature) (Date)  Program (DOI dinotto)  (Title)	OUTCOME OF REQUES  APPROVED  ( ) DENIED  REMARKS:	AUTHORIZE  TITLE: 5 - φ = C \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	DISIGNATURE W. Co.Strocts
, (file)			

Contract Number: #
Page 1 of 8, Attachment B-1 - Expenditure Based Budget

Recid 5/26/15

<sup>\*</sup> fill in the original budget section. Please sign and date where indicated\*



EDWARD P. MANGANO COUNTY EXECUTIVE



### COUNTY OF NASSAU CRIME VICTIMS ASSISTANCE CENTER

1490 Franklin Avenue MINEOLA, NEW YORK 11501-4801 516-573-8207

May 19, 2015 ·

Ms. ShaDina Currie, Senior Auditor NYS Office of Victim Services 80 S. Swan Street, 2<sup>nd</sup> Floor Albany, New York 12210-8002

Dear Ms. Currie

Enclosed please find Nassau County's Budget Amendment Request Form and the revised budget pages.

Nassau County requests decreasing fringe benefits by \$12,677 because a former employee required family health which is no longer necessary.

Nassau County would like to increase salaries by \$12,677. The current Program Coordinator will reduce work hours to 16 hours per week and an additional Program Coordinator position will be created at a salary of \$40,000 annually to ensure adequate victim services are available in the County. Nassau County requests OVS funding for this position at 100% for five months beginning May 11, 2015.

If you have any questions or need additional information, please feel free to contact us.

Sincerely,

Patricia Chave

Program Coordinator

# ATTACHMENT B-1 - EXPENDITURE BASED BUDGET SUMMARY

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i	<del>69</del>	\$ -		f) Other
	\$ 8,700.00	\$ 5,068.60		e) Operating Expenses
3 6	1	+-		d) Space/Property & Utilities
	1	\$		c) Equipment
?	5	2,000.00		b) Travel & Training
		2000 00		a) Contractual Services
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. \$ 139,500.c	\$ 16,985.00	Subtotal \$ 122,921.05	Subtotal	-1
	€53	\$ 24,229.00		b) Fringe
	\$ 10,585,00	-		a) Salary
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	9/30/2015		То:	
	10/1/2014		From:	CONTRACT PERIOD:
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TVACUITIVA	î af tha County I			
Program	ctims Assistance	Nassau County Crime Victims Assistance	Nassau	ROJECT NAME:

Page 2 of 8 Attachment B-1 - Expenditure Based Budget

Contract Number: #

C-100227

Required Match

\$ 32,497.41

### ATTACHMENT B-1 - EXPENDITURE BASED BUDGET PERSONAL SERVICES DETAIL

Contract Number: #\_

C100227 0

Contract Number: C/00227 Program Name:

00

Program Coordinator 2
Assistant to the Director Program Coordinator 1 For each position, identify the percentage allocated for each activity \*\*All positions must total 100%, regardless of funding source. \*\* For the Period of October 1, 2014 through September 30, 2015 Direct Service 100.00% 95.00% 95,00% 0.00% 0.00% 200.0 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% <sup>9vtrst2eninimbA</sup> 2VO POSITION DESCRIPTIONS 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 200% 5.00% bavigoan noizivraquz Direct Service Skills. 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0,00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% <sup>babivo</sup>rg noleivraque Direct Service Skills 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 200% 0.00% aninierT 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% Coordination 1991nuloy 0.00% 200,00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0,00% 0.00% 0.00% 0.00% 0.00% 0.00% <sup>29</sup>IIIVII<sup>28</sup> Plaswolla Other Non Voca 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 200,0 %00.0 %00.0 200% 0.00% 0.00% 100.00% 0.00% 100.00% 100.00% Total 0.00% 0.00% 0.00% 0.00% 0.00% 0,00% 0.00% 0.00% 0.00% 200% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% # of hours per week worked # of hours for full time 36,75 36.75 OVS FTE Calculation % 5 SVO 100 15 # of Full Time 36.75 H

0,00%

Total OVS FTES

## ATTACHMENT B-1 - EXPENDITURE BASED BUDGET NON-PERSONAL SERVICES DETAIL

DESCRIBE SERVICES AND JUSTIFY NEED BELOW:  TRAVEL & TUANING TYPE DESCRIPTION  Local Travel - in preducts, courts, victim's homes, hospitals and funeral homes  S 200.00  OVS - Conference - Partial  S 1,200.00  S 1,200.00  S 2,000.00  S 2,000.00  S 1,200.00  S 2,000.00  TOTAL S 2,000.00  TOTAL S 2,000.00  S - Conference - Partial			
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### ATTACHMENT B-1 - EXPENDITURE BASED BUDGET NON-PERSONAL SERVICES DETAIL

	DESCRIBE EQUIPMENT AND HOW IT WILL BENEFIT THE PROGRAM	TO TOWN TO WITH THE PROPERTY OF THE PROPERTY O				EQUIPMENT TYPE/DESCRIPTION
1 1		TOTAL \$				
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Contract Number: #\_0 C/Ub 227

Page 6 of 8, Attachment B-1 — Expenditure Based Budget

## ATTACHMENT B-1 - EXPENDITURE BASED BUDGET NON-PERSONAL SERVICES DETAIL

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		TINE APPLICABLE AMOUNT TO OVS FOR EACH SPA	TOTATOT)		Heat, Electric and Janitorial Services - MATCH \$4,000	SPACE/PROPERTY E		Space at 1255 Newbridge Rd. N. Bellmore, 11710 - County In-Kind MATCH \$28,000	SPACE/PROPE		SPACH/PROPERTY EXPENSES: RENT: TYPE/DESCRIPTION:
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MATCH:	OVS TOTAL MATCH	OTHER - ΤΥΡΕΦΕΝΟΚΙΣΙΙΟΝ
\$ 8,700.00	\$ 5,068.60	TOTAL
\$ 1,500.00		County Printing and Graphics - MATCH \$1,500.00
\$ 2,200.00		Nassau County Police Department IT Support, Repair and Replace - MATCH \$2,200.00
\$ 2,500.00		Nassau County Police Department Computer Usage - MATCH \$2,500.00
\$ 2,500.00		Telephone and Fax Costs - MATCH \$2,500.00
	\$ 1,568.60	Office Supplies
	\$ 3,500.00	Postage
MALCH :	LO,	OPERATING EXPENSES. TYPEDDESCRIPTION
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Contract Number: #\_0 C/00227

Page 8 of 8, Attachment B-1 – Expenditure Based Budget

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	3,335,197	123,420	3,458,617	3,335,197	53,073		1,911,770 3,282,124	1,911,770	篇 1,370,354	1,949,972	975,586	974,387	162,598	24,528	138,069	WSS	
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									e e	622,837	306,908	315,929	51,151	10,439	40,712	SD2	
2,970,936	35,592,204	2,970,936	38,563,140	35,592,204	63,926		35,574,750	20,768,202	14,806,558	35,528,277	17,761,474	17,766,804	2,960,246	482,280	2,477,966	PPH	
	25,397,857	593,974	25,991,831	25,397,857			14,891,856 25,428,672	14,891,856	10,536,816	25,397,857	12,738,036	12,659,821	2,123,006	374,301	1,748,705	PDO	
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0	4,638,472	(564,752)	4,638,472	5,203,224	884,689		2,499,434 5 4,318,535	2,499,434	1,819,101	3,447,049	1,415,029	2,032,020	235,838	60,379	175,459	WSS	
2,761,272	29,655,056	2,761,272	32,416,328		1,076,826		28,578,230	16,717,715	11,860,515	14,392,654 28,613,328	14,392,654	14,220,674	2,398,776	217,283	2,181,493	РОН	
	29,396,509	(1,558,920)	30,955,429 29,396,509	30,955,429	858,453		30.096,976	17,430,196	12,666,780	29,678,992	15,050,420	14,628,572	2,508,403	303,584	2,204,819	PDD	
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0									30%				436,576	63,679	372,896	GRT	
1,718,696	72,553,107	3,842,368	74,271,803	70,429,435 74,271,803	2,413,090		68,016,345	39,512,102	28,504,243	34,487,823 58,463,632	34,487,823	33,975,809	5,747,971	991,976	4,755,995	GEN	
	1,684,230	53,164	1,737,394	1,684,230	47,766		1.636,464	957,201	679,263	1,621,255	824,561	796,694	137,427	17,228	120,199	ជុំ	Ą
									936				Grand Total	_	F	FUND	TATUS
Budget	Deficits	Budget	Budget	Accrual Additions Plus Col's M&N	Additions	Hosp Accrua	<u>Basis</u>	Dec	YTD Booked	File Basis	of 2015	June			COVERAGE	um of AMOUNT COVERAGE	um of /
From	Fund	From	2015	Col.H.vs. Col.L.	Staffing	Estimated	YTD Booked	Amount	May	Chargeback	Remainder	through					
Savings/(Deficit)		Savings/(Deficit	ķ	Prospective Projection	Prospective	Year-End	Current HC	Projected	493	Monthly	for	Monthly Files					
Projected	Projections	Projected		Sused For X	Assumed	2015	2015 Proj	Rem of Year		Current HC	June	Accumulated					
	Revised			Amount	*	*		Assume May		2015 Proj	Assume	YTD Expense					
				deligible of the company of the comp					200			ñ	rance Expens	t Health Insu	June 2015 - Net Health Insurance Expense		
						s - NIFS	Booked Expense Basis - NIFS	Booker	•	File Basis	Monthly Chargeback File Basis	Monthly					

Based on applying a 3% increase to the 2014 Budgetary Projected Retifee Health, Insurance Expense in connection with Retifees of NHC who commenced employment with NHCC while it was still under the guise of the County (Allocated County portion) Based on June 2015 enrollments, the composite based rate process; for all Empire related Retifee Char's between 2014 and 2015 is 14.3%. Assumed 3 % to be conservative between the 66 that commenced employment in late April and the additional 36 individuals added to the Health Insurance Rolls for the June 2015 Invoice.

with the County on April 24, 2015. The difference in enrollment between June and May is 36 individuals. Projection assumes a provision for the difference PDD - Assume a class of 100 Police Officers effective September 1st at the same coverage ratios. Per Irfan Qureshi, 66 Police Officers commenced employment

SSW - Active
SSW - Retirees

11,687,810

11,564,390

(564,752) 123,420 Major Funds - Active

Major Funds - Retirees

5,097,884 7,031,258 Savings

that 75% of this amount is for Family Coverage and 25% is for Individual Coverage.

YTD THROUGH JUNE 126,349,462

These amounts assume the differential between current health insurance enrollees and those assumed in the 2015 Adopted Budget. It also assumes Represents projected health insurance expense in connection with an increasing number of health insurance enrollees assumed for the remainder of 2015.

\*

PDD Budgeted allocation may seem a little low in comparison with the other Funds. This is due to the assumption in the budget of a net reduction of 147 individuals costed out as approximately \$2.3 million in net reduced costs. (247 Retirements - 100 Additions)